



Introduction:

Risks are inherent around all of us, all of the time. Taking part in concerts, social, public and public events offers challenges to the Royal Sutton Coldfield Youth Orchestra (RSCYO), but the performing experience and the creation of happy memories is an important part of members' orchestral experience. The presence of risk, however, does not mean an activity should not go ahead. Accidents and incidents can happen at any time, and the more people involved in an activity, the greater the risk of a problem. RSCYO takes seriously its responsibilities in health, safety & prevention whilst offering opportunities for fun and musical development for its members.

Risk assessment sequentially examines:

Benefits – hazards – effects – degree of severity – likelihood – assessment of risk – management of risk (identify controls) – balanced decision

Risk assessments are dynamic, in that they are ongoing and leaders' judgements during events may change the original risk management controls.

- ◆ A Risk Assessment identifies hazards that may cause harm and then identifies the control measures that will reduce the risk to acceptable levels.
- ◆ Risk Assessments are a legal requirement and should be recorded and reviewed: they are confidential documents that must be stored securely
- ◆ Risk Assessments illustrate good practice forethought planning and collective expertise, most effective when discussed with colleagues
- ◆ Risk Assessments must be used in conjunction with RSCYO's Health and Safety Policy document.
- ◆ Suitable briefings must be given for all 6 key areas to the relevant people.

There are 6 Key areas identified where potential hazards may occur.

People

1. Type of Group
2. Staffing

Context

3. Equipment
4. Venue/Environment

Organisation

5. Travel
6. Emergency Procedures

All performing events create potential hazards and risk to players, volunteers & staff. Control measures identified to manage and mitigate risk should be sufficient to reduce the risk to acceptable levels. If the control measures aren't sufficient, consideration must be given to absolute 'cut off criteria' and participation in the event must not proceed. The control measures identified on a form are the written evidence that the six key areas above have been considered.

Risk assessments are undertaken by the Safeguarding/Chaperone Lead or Contractual Working Party. Legal accountability for the safety of players, volunteers and staff sits with the trustees.



Risk Assessment

Risk Assessment	
Who: Royal Sutton Coldfield Youth Orchestra	Venue: Lichfield Cathedral Date December 2018 Activity: Cluster Schools Xmas concert
ASPECTS TO CONSIDER Describe the activity's benefits – hazards – effects – degree of severity – likelihood of incident here.....	CONTROL MEASURESand detail the activity's – assessment of risk – management of risk (identify controls) – balanced decision : describe risks' control measures and how they will mitigate identified risks
PEOPLE 1 Type of Group: 2 Staffing:	Approx : 25 children Richard Jeffries – 07736318340 Kristal Adamson Martyn Coxhill Sue Arnold



CONTEXT

3 Equipment:

Medical information

4. Venue/Environment:

First Aid box will be provided by organisers of concert at Lichfield Cathedral
Musical equipment & scores – RJ. Children to bring own instruments.
Uniforms;..arrive in uniform for the concert.
Plenty to drink.

Medical equipment e.g. epipens, inhalers, carried by the children

All orchestra members to be on their best behaviour.
The venue may be cold so dress warmly.



5 Travel:

All children to travel independently and meet at the cathedral.

All orchestra members to arrive at Lichfield Cathedral from 6.45pm onwards
All children to be handed over to their parents unless prior agreement has been made that they go with someone else.

All chaperones will sit where they can see the orchestra.

If a child is desperate for the toilet then they must be accompanied by a chaperone. The toilets are outside along the close on the right. We strongly advise all children to make sure they go to the toilet before they come to the Cathedral.

Please be vigilant for any adverse behaviour as they are in full view of the audience. Thank you.

Concert starts at 7.15pm.

Follow Cathedral instructions.

6. Emergency Procedures:

In line with the venue's emergency procedures.

RJ to ensure this RA is followed.